

FIND ALL IN ONE SPACE

To register in the **ONE@BMW GROUP** app please notice the following prerequisites:

- ① The ONE@BMW GROUP app works on your **personal smartphone** with an **up-to-date operating system**.
- ① The ONE@BMW GROUP app is available in the **App Store** (iOS), and **Play Store** (Android).
- ① You need your personal **Q-number**, your **central password**, and strong authentication — such as YubiKey, Mobile Push, or PIN.
- ① For the initial registration, you need to access the **AEP portal** on the **BMW intranet** from a computer and have **your mobile phone** ready.

1 REGISTRATION



- ① Visit the AEP portal at <https://strong.bmwgroup.net/> select **your Country** on the map.
- ② First enter your personal Q-number, then either log in with **central password** or (if already registered) with **PIN + Mobile Push** or **YubiKey**.

- ③ Click on **"Register PIN"**.

- ④ Create a **4-digit PIN** and repeat. A message saying "Your PIN has been successfully added" will appear.

- ⑤ Click on **"Register"** again to start smartphone registration.

- ⑥ A **QR code** is displayed.

- ⑦ Open **OT Advanced Authentication (NetIQ)** app on your smartphone.

- ⑧ **Enter** the **OT PIN** number created in step 1.

- ⑨ Click on the **"+" sign** in the OT app.

- ⑩ Allow **camera access** and **scan the QR code** displayed on the AEP portal.



- ⑪ A message **"Your smartphone has been registered"** appears.



2 INSTALLATION

- ① Download the **ONE@BMWGROUP** app using the QR code, and the **OT Advanced Authentication (NetIQ)** app.
- ② Open OT-app and choose a **4- to 6-digit PIN** (OT-PIN) and enable **Face-ID/Touch-ID**.



Apple App Store



Google Play Store



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3 FIRST LOG-IN

- ① Open the **ONE@BMWGROU**P app on your smartphone.
- ② **Agree to terms and conditions.**
- ③ Choose a **6-digit code** and enable **Face-ID/Touch-ID**.
- ⑤ Log into apps with your personal Q-number, and **PIN + Mobile Push**. Approve in OT Advanced Authentication (NetIQ).



OFF YOU GO!

You're all set! Start exploring the **ONE@BMWGROU**P app and make the most of its features. Just log in with **Face ID/Touch ID** whenever you need access – for example, to view your timesheet or pay slip.

Need a hand? Reach out anytime at itsd-english@bmw.com or call **+49 89 382 55 455**.

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